

Manual Pengguna (Pelajar)

Sistem Pengurusan Latihan Industri

Perubahan Dokumen

Versi	Tarikh	Author	Keterangan
1.0	08/10/2013	Maziah	Draf
2.0	10/12/2014	Maziah	Draf Manual V1.1
3.0	06/01/2020	Maziah	Buku Log Pelajar

“Document Sign-Off”

Nama dan Jawatan	Tandatangan	Tarikh

ISI KANDUNGAN

1.0	Pengenalan.....	3
2.0	Keperluan Minima.....	3
3.0	Tatacara Penggunaan.....	3
3.1	Antaramuka Sistem eLI	3
3.2	Login Sistem	4
3.4	Modul Pelajar	5
3.4.1	Profil Pelajar	5
3.4.2	Pendaftaran Latihan Industri	6
3.4.3	Pemilihan Syarikat LI	7
3.4.4	Resume Pelajar.....	10
3.4.5	Status Permohonan Syarikat.....	11
3.4.6	Permohonan Pendaftaran Syarikat.....	14
3.4.7	Log Book.....	15
4.0	Rumusan	18

1.0 Pengenalan

Dokumen ini digunakan untuk menjadi panduan kepada pengguna berkaitan tatacara penggunaan Portal Eli–Modul Pelajar. Matlamat utama adalah untuk memastikan bahawa setiap kemasukan data memenuhi standard dan keperluan seperti yang dikehendaki bagi memastikan sistem beroperasi dengan lancar dan konsisten.

2.0 Keperluan Minima

Sistem Pengoperasian	1. Semua jenis sistem pengoperasian
Pelayar Web	1. Semua jenis pelayar web terkini

Jadual 2.1 : Keperluan Minima

3.0 Tatacara Penggunaan

Berikut adalah tatacara penggunaan sistem yang perlu dipatuhi oleh setiap pelajar yang menggunakan sistem ini.

3.1 Antaramuka Sistem eLI

Pengguna boleh mencapai antaramuka sistem eLI melalui capaian <https://eli.uthm.edu.my/>

Antaramuka tersebut adalah seperti Rajah 3.0.



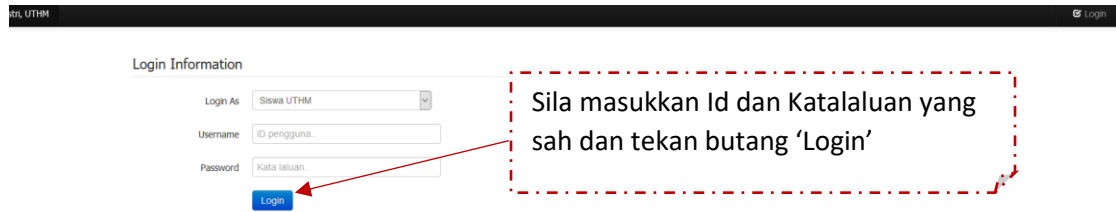
Rajah 3.0 : Antaramuka Sistem

3.2 Login Sistem

Untuk 'log in' sistem, pengguna perlu klik 'Login' di hujung antaramuka atas sebelah kanan seperti Rajah 3.1 dan Rajah 3.2.



Rajah 3.1 : Butang 'Login' untuk ke halaman Log Masuk



str, UTHM Login

Login Information

Login As: Siswa UTHM

Username: ID pengguna.

Password: Kata laluan.

Login

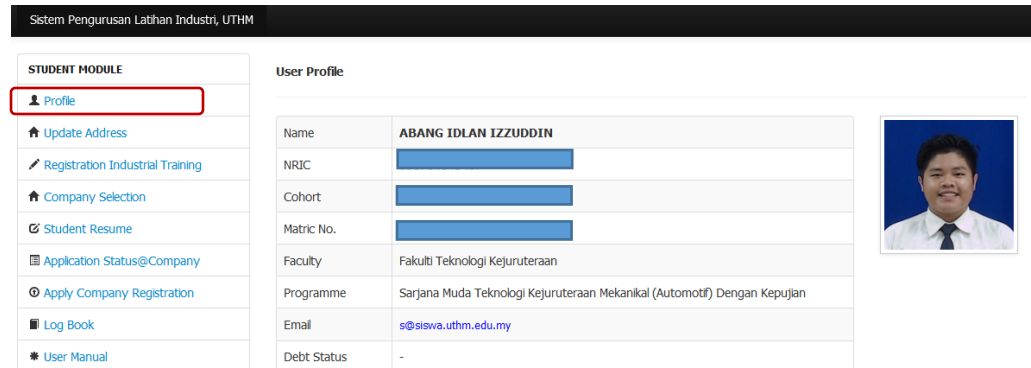
Sila masukkan Id dan Katalaluan yang sah dan tekan butang 'Login'

Rajah 3.2 : Halaman Log masuk

3.3 Modul Pelajar

Berikut adalah beberapa modul pelajar yang terdapat di dalam sistem.

3.3.1 Profil Pelajar




Sistem Pengurusan Latihan Industri, UTHM

STUDENT MODULE

- Profile
- Update Address
- Registration Industrial Training
- Company Selection
- Student Resume
- Application Status@Company
- Apply Company Registration
- Log Book
- User Manual

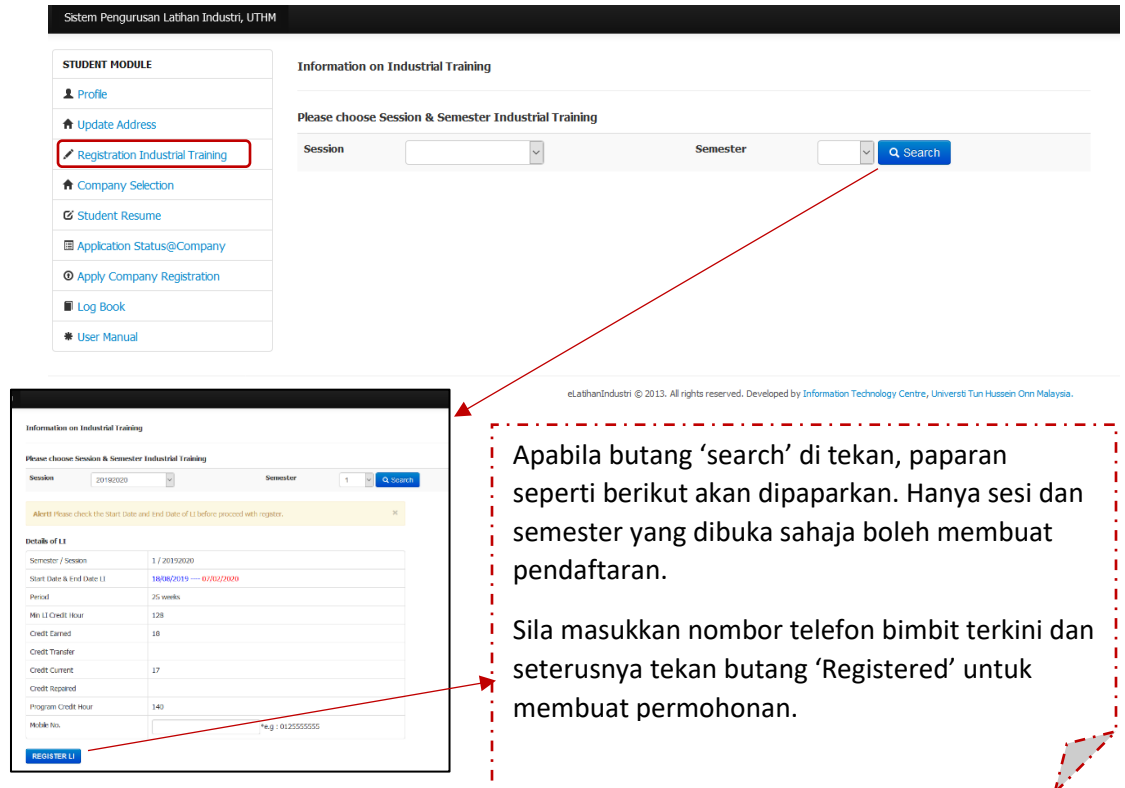
User Profile

Name	ABANG IDLAN IZZUDDIN
NRIC	
Cohort	
Matric No.	
Faculty	Fakulti Teknologi Kejuruteraan
Programme	Sarjana Muda Teknologi Kejuruteraan Mekanikal (Automotif) Dengan Kepujian
Email	s@siswa.uthm.edu.my
Debt Status	-



Rajah 3.3 : Profil Pelajar

3.3.2 Pendaftaran Latihan Industri



Sistem Pengurusan Latihan Industri, UTHM

STUDENT MODULE

- Profile
- Update Address
- Registration Industrial Training**
- Company Selection
- Student Resume
- Application Status@Company
- Apply Company Registration
- Log Book
- User Manual

Information on Industrial Training

Please choose Session & Semester Industrial Training

Session: [Dropdown] Semester: [Dropdown] **Search**

eLathanIndustri © 2013. All rights reserved. Developed by Information Technology Centre, Universiti Tun Hussein Onn Malaysia.

Alert! Please check the Start Date and End Date of LI before proceed with register.

Details of LI

Semester / Session	1 / 2019/2020
Start Date & End Date LI	18/08/2019 - 07/02/2020
Period	25 weeks
Min LI Credit Hour	128
Credit Earned	18
Credit Transfer	
Credit Current	17
Credit Reported	
Program Credit Hour	140
Mobile No.	*Eg.: 0122555555

REGISTER LI

Apabila butang 'search' di tekan, paparan seperti berikut akan dipaparkan. Hanya sesi dan semester yang dibuka sahaja boleh membuat pendaftaran.

Sila masukkan nombor telefon bimbit terkini dan seterusnya tekan butang 'Registered' untuk membuat permohonan.

Rajah 3.4 : Antaramuka Pendaftaran Latihan Industri

Information on Industrial Training

History LI Application

Session	Semester	Application Status
20192020	1	REGISTERED

Details of LI Registration

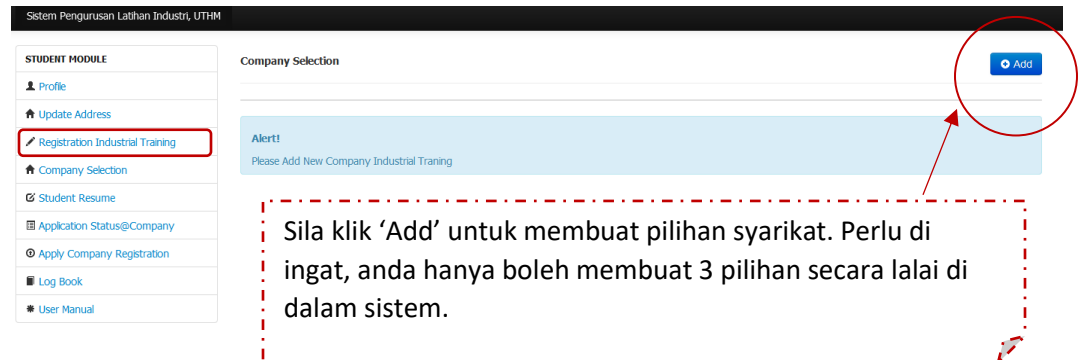
Semester / Session	1 / 20192020
Start LI & End LI Date	18/08/2019 ---- 07/02/2020
Period	25 Weeks
Min LI Credit Hour	128
Credit Earned	18
Credit Transferred	
Credit Current	17
Credit Repaired	
Program Credit Hour	140
Mobile No.	0125555555

Note:
 $((\text{Credit Earned} + \text{Credit Transferred}) + (\text{Credit Current} - \text{Credit Repaired})) / \text{Program Credit Hour} * 100 = \text{Total Percent}$

CANCELLED LI

Rajah 3.5 : Antaramuka permohonan latihan industri yang telah berjaya

3.3.3 Pemilihan Syarikat LI



Sistem Pengurusan Latihan Industri, UTHM

STUDENT MODULE

- Profile
- Update Address
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- Student Resume
- Application Status@Company
- Apply Company Registration
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- User Manual

Company Selection

Alert!
Please Add New Company Industrial Training

Add

Sila klik 'Add' untuk membuat pilihan syarikat. Perlu di ingat, anda hanya boleh membuat 3 pilihan secara lalai di dalam sistem.

Rajah 3.6 : Antaramuka Pemilihan Syarikat LI

Company Selection

State: PERAK Search

City:

List of LI Company

Carian Syarikat

No.	Company Name	Number Apply	Actions
1	A AMIR AGENCY SUITE 5006, FIRST FLOOR, BLOCK A, KOMPLEKS PERNIAGAAN SKOMK, JALAN MAHKAMAH, 36000 PERAK 056236500 8098	0	Pilih
2	A JALIL & CO SDN BHD IPOH BRANCH, NO 148, LALUAN MEDAN RAPAT, GUNUNG RAPAT 31350 IPOH PERAK 053132072	0	Pilih
3	AALBORG PORTLAND MALAYSIA LOT 75244, PINJI ESTATE P.O. 30750, IPOH, PERAK 30750 IPOH PERAK 53218988	0	Pilih

Annotations:

- Sila pilih negeri dan tekan butang 'Search'
- Anda juga boleh membuat carian berdasarkan nama syarikat di ruangan yang ditunjukkan.
- Sekiranya anda ingin membuat pilihan syarikat, sila tekan butang 'Pilih'

Rajah 3.7 : Tatacara pilihan syarikat (Carian syarikat)

Company Selection

Company 1
A AMIR AGENCY
 SUITE 5006, FIRST FLOOR,
 BLOCK A, KOMPLEKS PERNIAGAAN SKOMK,
 JALAN MAHKAMAH,
 36000 PERAK
 056236500 8098

Company 2
AECB INCORPRATED SDN BHD
 NO. 130-A, DESARIA GIAL MATA AYER
 KANGAR,
 02500 PERLIS
 0124106501 9637

Note!

- Print --- Print your official application letter
- Verification --- Verification required to generate application letter
- Delete --- Student are allowed to "delete" the company

Important Messages!!

Are you confirmed with selection of **A AMIR AGENCY**? When you have confirmed this company, you cannot undo your selection.

Annotations:

- Sila tekan butang 'Verification' sekiranya anda benar-benar bersetuju untuk memilih syarikat tersebut. Untuk menghapuskan pilihan, sila tekan 'Delete'.

Rajah 3.8 : Tatacara pilihan syarikat (Syarikat yang telah dipilih)

Company Selection

Add


↑ **Company 1**
A AMIR AGENCY
 SUITE 5006, FIRST FLOOR,
 BLOCK A, KOMPLEKS PERNAGAAAN SKOMK,
 JALAN MAHKAMAH,
 36000 PERAK
 056236500 8098

Please print both

Application Letter

Company Answer Sheet

Back Print



Universiti Tun Hussein Onn Malaysia
Pusat Kemajuan Kerjaya
 Pusat Alumni
 Tel: 07-4587193 / 7457 Faks: 07-4584282
 07-4587193 / 7457 Faks: 07-4584282
 UTTHM/PKKA/100-142/5/1 J.D 136(77)
 23 Dec 2019

A AMIR AGENCY
 SUITE 5006, FIRST FLOOR,
 BLOCK A, KOMPLEKS PERNAGAAAN SKOMK,
 JALAN MAHKAMAH,
 36000 TELUK INTAN PERAK
 Tel: 056236500 / Faks:
 (Contact : Human Resources)

Sr/Madam,

APPLICATION OF INDUSTRIAL TRAINING PLACEMENT FOR UNIVERSITI TUN HUSSEIN ONN MALAYSIA'S STUDENT

NAME : ABANG IDLAN IZZUDDIN
MATRIC ID : AN180147
FAKULTY : FACULTY OF ENGINEERING TECHNOLOGY
PROGRAMME : BACHELOR OF MECHANICAL ENGINEERING TECHNOLOGY (AUTOMOTIVE) WITH HONOURS
PERIOD : 18/08/2019 - 07/02/2020

The University would like to confirm that the above named is a full-time student of Universiti Tun Hussein Onn Malaysia (UTHM) who is required to undertake a specified period of industrial training described above as a compulsory pre-requisite for his completion of study in Bachelor Degree or Diploma programme at this University.

REPLY FORM

Note: This reply form is not valid if not filled without the accompanying letter produced by the Universiti Tun Hussein Onn Malaysia

To:
 Head Office,
 Centre of Career Advancement & Alumni (CARE)
 Universiti Tun Hussein Onn Malaysia (UTHM)
 81000 Ponn Peh,
 Batu Pahat, Johor Bahru, Johor, Malaysia
 Tel: 067-4837193 / 7457 Faks: 067-4584282
 Email: ij@uthm.edu.my

Sr/Madam,

Please see below the reply card in relation to the application for industrial training placement as requested by your office. Our company **
 AGREE / DO NOT AGREE to provide industrial training placement to your student starting from 18 Aug 2019

NAME OF STUDENT : ABANG IDLAN IZZUDDIN
IDENTIFICATION NO. / IDENTIFIKASI : MATRIK NO. AN180147
FACULTY : FACULTY OF ENGINEERING TECHNOLOGY
PROGRAMME : BACHELOR OF MECHANICAL ENGINEERING TECHNOLOGY (AUTOMOTIVE) WITH HONOURS

NO.	PARTICULARS	YES	NO
1	Accommodation is provided		
2	Transport is provided		
3	Meal is provided		
4	Allowance is provided		

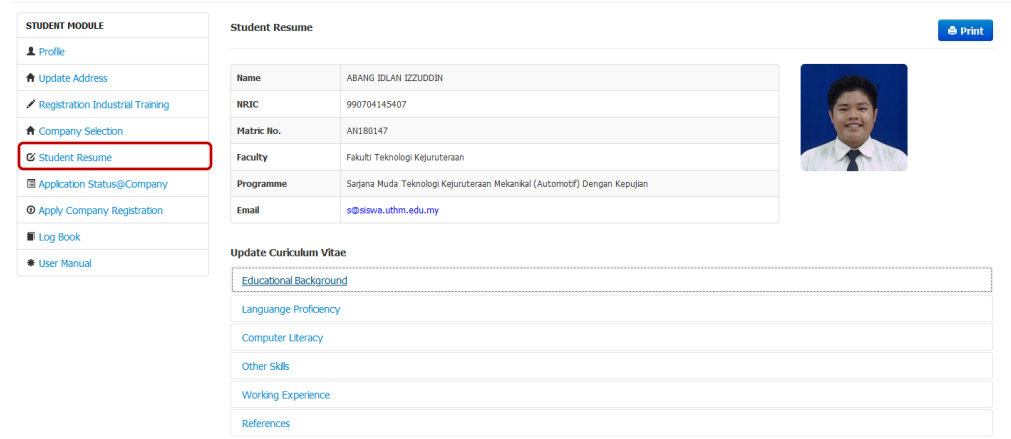
IF YES, please state the amount of allowance provided RM: _____
 Name of Officer: _____ Post: _____
 Address: _____

A AMIR AGENCY
 SUITE 5006, FIRST FLOOR,
 BLOCK A, KOMPLEKS PERNAGAAAN SKOMK,

Company Stamp: _____

Rajah 3.9 : Tatacara pilihan syarikat (Cetak surat permohonan dan jawapan)

3.3.4 Resume Pelajar



STUDENT MODULE

- Profile
- Update Address
- Registration Industrial Training
- Company Selection
- Student Resume**
- Application Status@Company
- Apply Company Registration
- Log Book
- User Manual

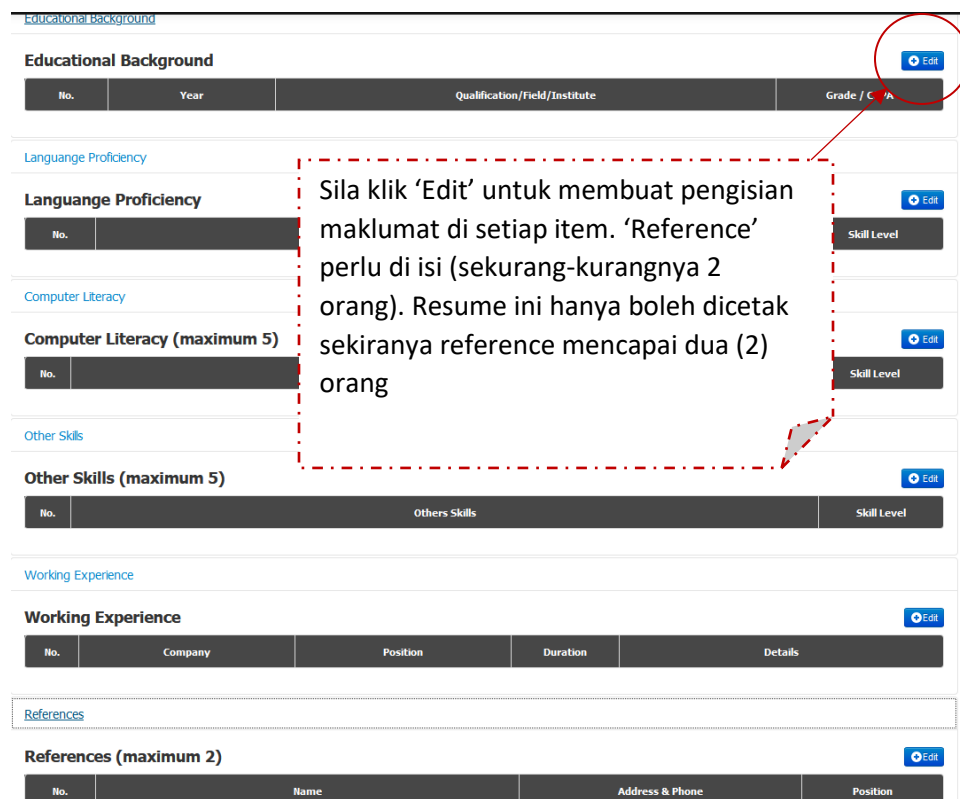
Student Resume Print

Name	ABANG IDLAN IZZUDDIN
NRIC	990704145407
Matric No.	AN180147
Faculty	Fakulti Teknologi Kejuruteraan
Programme	Sarjana Muda Teknologi Kejuruteraan Mekanikal (Automotif) Dengan Kepujian
Email	s@siswa.uthm.edu.my

Update Curriculum Vitae

- [Educational Background](#)
- [Language Proficiency](#)
- [Computer Literacy](#)
- [Other Skills](#)
- [Working Experience](#)
- [References](#)

Rajah 3.10 : Antaramuka Resume Pelajar



[Educational Background](#)

Educational Background Edit

No.	Year	Qualification/Field/Institute	Grade / C / A
-----	------	-------------------------------	---------------

[Language Proficiency](#)

Language Proficiency Edit

No.	Skill Level
-----	-------------

[Computer Literacy](#)

Computer Literacy (maximum 5) Edit

No.	Skill Level
-----	-------------

[Other Skills](#)

Other Skills (maximum 5) Edit

No.	Others Skills	Skill Level
-----	---------------	-------------

[Working Experience](#)

Working Experience Edit

No.	Company	Position	Duration	Details
-----	---------	----------	----------	---------

[References](#)

References (maximum 2) Edit

No.	Name	Address & Phone	Position
-----	------	-----------------	----------

Rajah 3.11 : Item yang perlu dikemaskini untuk resume pelajar

3.3.5 Status Permohonan Syarikat

STUDENT MODULE

- Profile
- Update Address
- Registration Industrial Training
- Company Selection
- Student Resume
- Application Status@Company
- Apply Company Registration
- Log Book
- User Manual

Application Status@Company

No.	Selection Company	Application Status	Company Feedback Status	Status Placement	Validation Letter	Rejection Letter	Update Report Duty
1.	A AMIR AGENCY SUITE 5006, FIRST FLOOR, BLOCK A, KOMPLEKS PERNIAGAAN SKOMK, JALAN MAHKAMAH, 36000TELUK INTAN PERAK 056236500 Sesi / Semester : 20192020/1	Printing process	-				
2.	AECB INCORPRATED SDN BHD NO. 130-A, DESARIA GIAL MATA AYER KANGAR, 02500KANGAR PERLIS 0124106501 Sesi / Semester : 20192020/1	In-progress	-				

Detail Status:
In-progress - Still searching for the company.
Printing process - Print your official application letter (Menu - Company Selection).
Letter has been printed - Application letter has been printed.
Decline - Company reject the application.
Accepted - Application is accepted by the company.
Selection successful - Student has selected the company for training.

Rajah 3.12 : Antaramuka status permohonan syarikat

STUDENT MODULE

- Profile
- Update Address
- Registration Industrial Training
- Company Selection
- Student Resume
- Application Status@Company
- Apply Company Registration
- Log Book
- User Manual

Application Status@Company

No.	Selection Company	Application Status	Company Feedback Status	Status Placement	Validation Letter	Rejection Letter	Update Report Duty
1.	A AMIR AGENCY SUITE 5006, FIRST FLOOR, BLOCK A, KOMPLEKS PERNIAGAAN SKOMK, JALAN MAHKAMAH, 36000TELUK INTAN PERAK 056236500 Sesi / Semester : 20192020/1	Printing process	Accepted	Accept?			
2.	AECB INCORPRATED SDN BHD NO. 130-A, DESARIA GIAL MATA AYER KANGAR, 02500KANGAR PERLIS 0124106501 Sesi / Semester : 20192020/1	In-progress					

Detail Status:
In-progress - Still searching for the company.
Printing process - Print your official application letter (Menu - Company Selection).
Letter has been printed - Application letter has been printed.
Decline - Company reject the application.
Accepted - Application is accepted by the company.
Selection successful - Student has selected the company for training.

Sekiranya terdapat penerimaan syarikat, pihak PKKA akan kemaskini maklumat tersebut dan butang 'Accept?' akan dipaparkan. Sila pilih salah satu daripada syarikat tersebut sekiranya terdapat 2 atau lebih pilihan

Rajah 3.13 : Tatacara penerimaan syarikat

Application Status@Company

No.	Selection Company	Application Status	Company Feedback Status	Status Placement	Validation Letter	Rejection Letter	Update Report Duty
1.	A AMIR AGENCY SUITE 5006, FIRST FLOOR, BLOCK A, KOMPLEKS PERNIAGAAN SKOMK, JALAN MAHKAMAH, 36000TELUK INTAN PERAK	Printing process	Accepted	Accepted			

Dear Sir/Madam,

SELECTION OF OFFER FOR INDUSTRIAL TRAINING PLACEMENT

NAME : ARANG ILHAN EZZABDEN
 MATRICK NO. : AN18047
 FACILITY : FACULTY OF ENGINEERING TECHNOLOGY
 TRAINING PERIOD : 18/08/2019 - 07/02/2020

With all due respect that I, as aforementioned, is a student from Universiti Tun Hussein Onn Malaysia (UTHM), who have applied as well as get offered as this company to experience my industrial training program as which is a prerequisite in a Bachelor Degree and Diploma course.

I believe that training at your company is a great opportunity and would be an excellent experience. It was an excellent decision to make, unfortunately, I have to turn down on this offer since I have accepted a placement before with another company.

Once again, I sincerely appreciate and would like to convey my gratitude for the acceptance of my application position. I hope that upon this rejection many more opportunities are opening for those, who are keen and wanting to experience their industrial training period with this company.

Thank you for your time and consideration.

Yours faithfully,

Berikut adalah butang penjaanaan surat pembatalan menjalani latihan industri

Rajah 3.14 : Surat pembatalan latihan industri

Application Status@Company

No.	Selection Company	Application Status	Company Feedback Status	Status Placement	Validation Letter	Rejection Letter	Update Report Duty
	A AMIR AGENCY SUITE 5006, FIRST FLOOR, BLOCK A, KOMPLEKS PERNIAGAAN SKOMK, JALAN MAHKAMAH, 36000TELUK INTAN PERAK 056236500 Sesi / Semester : 2019/2020/1	Printing process	Accepted	Selection successful	Validation Letter	Indemnity Letter	Updates
	AECB INCORPORATED SDN BHD NO. 130-A, DESARIA GIAL MATA AYER KANGAR, 02500KANGAR PERLIS	In-progress					

LETTER OF INDEMNITY

In consideration of A AMIR AGENCY offering ARANG ILHAN EZZABDEN E/C NO 9907941454807 of Universiti Tun Hussein Onn Malaysia facilities for industrial training, Universiti Tun Hussein Onn Malaysia hereby agrees that:

- The college shall be liable for and indemnify A AMIR AGENCY against any liability, loss, claim of proceedings in respect of personal injury (whether fatal or otherwise) to teacher or any property arising out of or caused by any negligent act or omission of ARANG ILHAN EZZABDEN E/C NO 9907941454807 or any work at which ARANG ILHAN EZZABDEN E/C NO 9907941454807 may be undergoing further training.
- The college shall not hold A AMIR AGENCY in any liable to make any claim or take any proceedings against A AMIR AGENCY in respect of any personal injury to ARANG ILHAN EZZABDEN E/C NO 9907941454807 or loss or damage to higher property which faculty may suffer as a consequence of the facilities afforded teacher to attend any of the A AMIR AGENCY or departments at which faculty will be receiving further training.

Butang surat pengesahan dan surat indemniti akan dipaparkan setelah anda menekan butang 'Accept' (seperti di dalam Rajah 3.10).

Rajah 3.15 : Surat pengesahan dan surat indemniti

Application Status@Company

No.	Selection Company	Application Status	Company Feedback Status	Status Placement	Validation Letter	Rejection Letter	Update Report Duty
1.	A AMIR AGENCY SUITE 5006, FIRST FLOOR, BLOCK A, KOMPLEKS PERNIAGAAN SKOMK, JALAN MAHKAMAH, 36000TELUK INTAN PERAK 056236500 <u>Sesi / Semester :</u> 20192020/1	Printing process	Accepted	Selection succesful	 Validation Letter  Indemnity Letter Please print both letter		
2.	AECB INCORPRATED SDN BHD NO. 130-A, DESARIA GIAL MATA AYER KANGAR, 02500KANGAR PERLIS 0124106501 <u>Sesi / Semester :</u> 20192020/1	Printing process	Accepted			✘	

Anda wajib mengisi borang jawapan dalam tempoh yang ditetapkan. Sila klik 'Update' untuk mengemaskini kad jawapan anda.

Rajah 3.16 : Kad jawapan latihan industri

Industrial Training Feedback Form

ABANG IDLAN IZZUDDIN (AN180147)

© Company Information(Selection)

A AMIR AGENCY
 SUITE 5006, FIRST FLOOR,
 BLOCK A, KOMPLEKS PERNIAGAAN SKOMK, JALAN MAHKAMAH,
 36000 TELUK INTAN
 PERAK

PLEASE UPDATE THIS FEEDBACK [ON THE FIRST DAY REGISTRATION OR AT LEAST A WEEK AFTER REGISTRATION](#) AT THE COMPANY, ARE YOU SURE? ✘

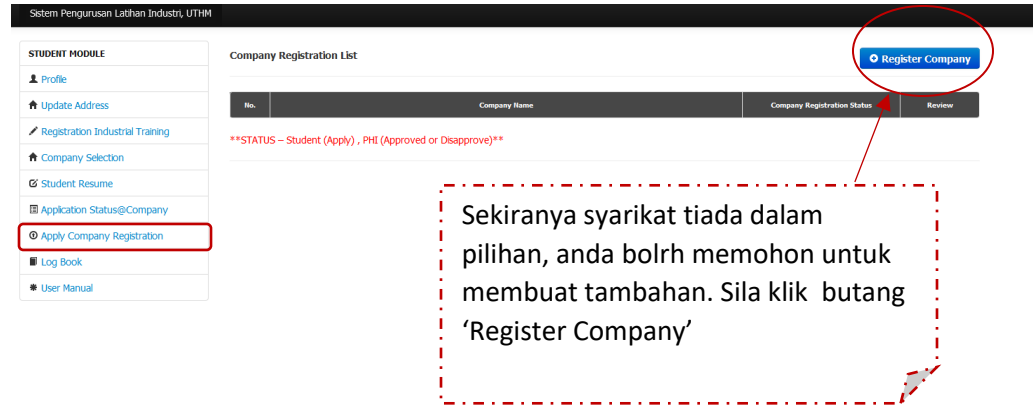
Industrial Training Company Address (Self-Report)

Company Address	<input type="text"/> <input type="text"/> <input type="text"/>
Postcode	<input type="text"/> *e.g : 86400
City	<input type="text"/>
State	<input type="text"/>
Telephone	<input type="text"/>
Fax	<input type="text"/>
GPS Latitude (optional)	<input type="text"/>
GPS Longitude (optional)	<input type="text"/>
Latest Registration Date	<input type="text"/>

Sila isikan keseluruhan maklumat penempatan dan maklumat penyelia latihan industri anda seterusnya klik butang 'Update'

Rajah 3.17 : Paparan borang kad jawapan latihan industri

3.3.6 Permohonan Pendaftaran Syarikat



Sistem Pengurusan Latihan Industri, UTHM

STUDENT MODULE

- Profile
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- Application Status@Company
- Apply Company Registration**
- Log Book
- User Manual

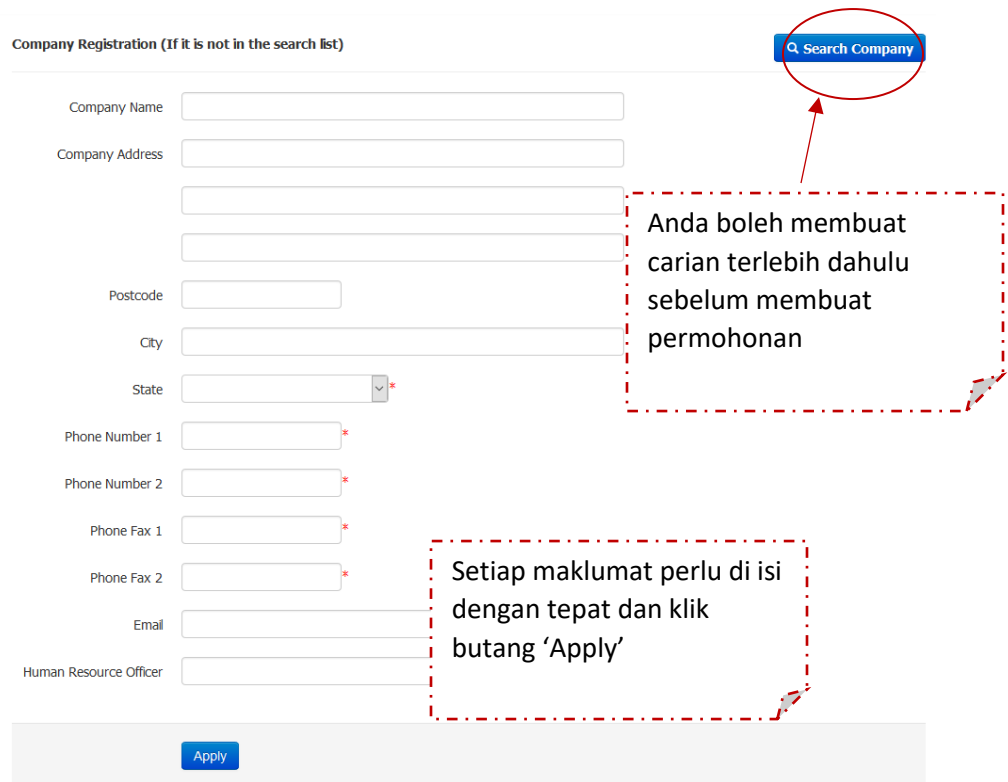
Company Registration List

No.	Company Name	Company Registration Status	Review
-----	--------------	-----------------------------	--------

****STATUS – Student (Apply) , PHI (Approved or Disapprove)****

Sekiranya syarikat tiada dalam pilihan, anda bolrh memohon untuk membuat tambahan. Sila klik butang 'Register Company'

Rajah 3.18 : Paparan permohonan pendaftaran syarikat



Company Registration (If it is not in the search list)

Search Company

Company Name

Company Address

Postcode

City

State

Phone Number 1

Phone Number 2

Phone Fax 1

Phone Fax 2

Email

Human Resource Officer

Apply

Anda boleh membuat carian terlebih dahulu sebelum membuat permohonan

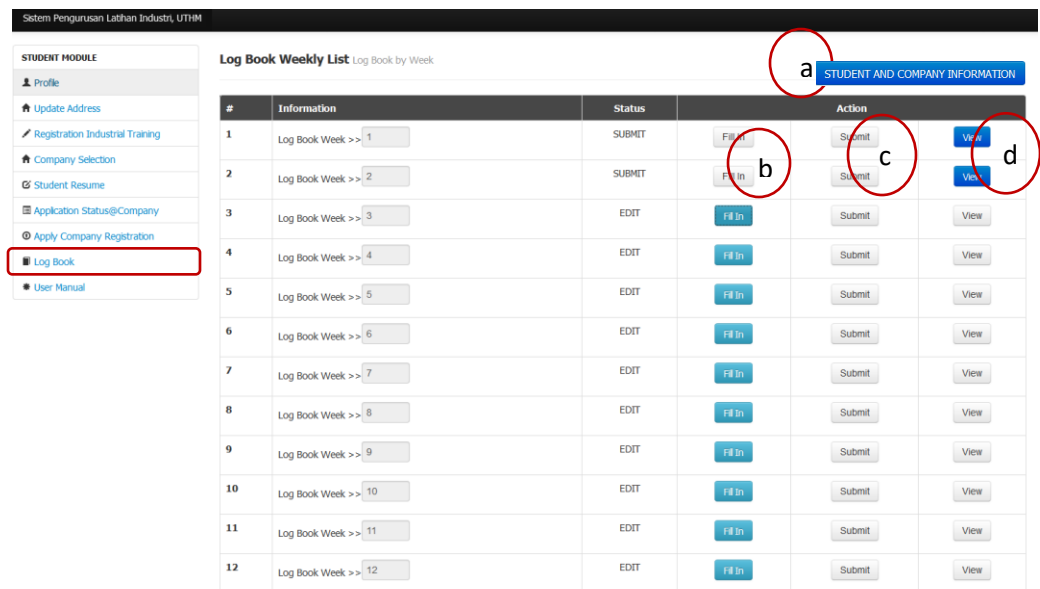
Setiap maklumat perlu di isi dengan tepat dan klik butang 'Apply'

Rajah 3.19 : Paparan kemaskini permohonan

3.3.7 Log Book

Di dalam paparan ini, pelajar boleh melihat status hantar buku log dan beberapa tindakan yang perlu diambil pelajar seperti :

- a) *Student and Company Information* – Sila *print* bahagian ini untuk dijadikan rujukan antaramuka buku log
- b) *Fill In* – Pengisian buku log
- c) *Submit* – Penghantaran log book setelah selesai pengisian buku log
- d) *View* – Semakan dan cetakan buku log setelah buku log dihantar



The screenshot shows the 'Log Book Weekly List' interface. On the left is a 'STUDENT MODULE' sidebar with 'Log Book' highlighted. The main table has columns for '#', 'Information', 'Status', and 'Action'. Annotations 'a', 'b', 'c', and 'd' are placed over the 'STUDENT AND COMPANY INFORMATION' button, the 'Fill In' button, the 'Submit' button, and the 'View' button respectively.

#	Information	Status	Action
1	Log Book Week >> 1	SUBMIT	Fill In, Submit, View
2	Log Book Week >> 2	SUBMIT	Fill In, Submit, View
3	Log Book Week >> 3	EDIT	Fill In, Submit, View
4	Log Book Week >> 4	EDIT	Fill In, Submit, View
5	Log Book Week >> 5	EDIT	Fill In, Submit, View
6	Log Book Week >> 6	EDIT	Fill In, Submit, View
7	Log Book Week >> 7	EDIT	Fill In, Submit, View
8	Log Book Week >> 8	EDIT	Fill In, Submit, View
9	Log Book Week >> 9	EDIT	Fill In, Submit, View
10	Log Book Week >> 10	EDIT	Fill In, Submit, View
11	Log Book Week >> 11	EDIT	Fill In, Submit, View
12	Log Book Week >> 12	EDIT	Fill In, Submit, View

Rajah 3.20 : Paparan log book

Log Book Week 3

Week	<input type="text" value="3"/>
Date	<input type="text" value="DD/MM/YYYY"/>
Working Summary / Daily Activity	<input type="text"/>
Time Taken / Hours	<input type="text" value=""/>
<input type="button" value="Add"/>	

Sila isikan maklumat buku log secara harian seperti tarikh, aktiviti harian dan masa yang di ambil. Kemudian tekan 'Add'. Senarai buku log harian akan dipaparkan seperti di dalam 'List of Activity'.

List of Activity Daily for Week 3

#	Date	Working Summary / Daily Activity	Time Taken	Action
1	<input type="text" value="15/12/2019"/>	<input type="text" value="Conducting a CNC machine for sample preparation Making a drawing of piping system Report preparation"/>	<input type="text" value="7 Hours"/>	<input type="button" value="SAVE / UPDATE"/>

Untuk sebarang pembetulan, anda boleh kemaskini di bahagian ini dan klik 'Save/Update'

Rajah 3.21 : Paparan untuk kemasukan buku log

Log Book Week 3

Week 3			
#	Date	Working Summary / Daily Activity	Time Taken
1	15/12/2019	Conducting a CNC machine for sample preparation Making a drawing of piping system Report preparation	7 hour/s

*Please tick the checkbox to confirm all daily activities in Week 3 have been written and proceed to summary for weekly activity

Working Summary / Weekly Activity :

Sebelum anda menekan butang 'Submit' pastikan anda semak dahulu aktiviti harian.

Sila 'tick' kekotak untuk mengemaskini aktiviti secara mingguan.

Sila isi aktiviti ringkasan mingguan di ruangan ini dan tekan 'Submit'

→ SUBMIT

Rajah 3.22 : Paparan untuk submit buku log

Sila klik butang 'Print' untuk membuat cetakan buku log



PART C : DAILY ACTIVITY REPORT

Week 1			
#	Date	Work Summary / Daily Activity	Time Taken
1	01/12/2019	Given a briefing on sample preparation Given a briefing about safety on site Meeting with our project supervisor	8 hour/s
2	02/12/2019	Briefing on project and equipment Conducting a CNC machine for sample preparation Discussion with project supervisor Making a drawing of piping system	8 hour/s
3	03/12/2019	Conducting a CNC machine for sample preparation Making a drawing of piping system Report preparation	6 hour/s
4	04/12/2019	Making a drawing of piping system Report preparation	7 hour/s
5	05/12/2019	Making compression test on 10 samples Presentation of project to supervisor	6 hour/s

PART D : WEEKLY ACTIVITY REPORT

Work Summary / Daily Activity :
 In Week 1, I have learnt many things through several activities as follows:
 1) Sample preparation for aluminium material testing
 2) On-site safety and equipment information for drilling process
 3) CNC operation and sample preparation
 4) Drawing of piping system

Rajah 3.23 : Paparan bagi cetakan buku log

4.0 Rumusan

Portal eLI dibangunkan khusus secara fleksibel bagi membolehkan pelajar membuat permohonan latihan industri dengan lebih lengkap. Ia juga membolehkan maklumat tersebut dicapai oleh pentadbir dan penyelaras bagi mengemaskini permohonan latihan industri secara online. Dengan adanya portal eLI ini, pengguna dapat mengisi maklumat dengan mengikut prosedur yang telah ditetapkan bagi melicinkan operasi. Sebarang tindakan yang tidak beretika seperti penipuan dan sebagainya amatlah ditegah sama sekali.