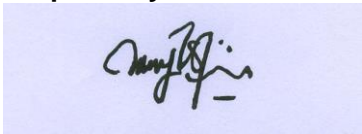



LECTURE PLAN									
1.	Name of Course:		Bachelor's Degree Project II (BDP II)						
	Course Code:		BPA 42004						
2.	Synopsis:		This course covers various aspects related to implementation of final project II include; explanation on BDP II, statistical application, preparation of BDP II, seminar, submission of e-log Book, final BDP II report and submission of BDP II report.						
3.	Name(s) of Academic Staff:		Prof Madya Dr. Haryati Shafii (Coordinator) BPA – Pn. Nor Kamariah Binti Kamaruddin (Lecturer) BPB –Dr. Norasmiha Binti Mohd Nor (Lecturer) BPC – Ts. Dr. Sulzakimin Bin Mohamad (Lecturer) BPP – Ts. Dr. Mohamad Ali Bin Salimin (Lecturer) BPD- Pn. Haidaliza Binti Masran (Lecturer)						
4.	Semester and Session Offered:		Semester	1	Session	2020/2021			
5.	Credit Value:		4 credits		Lecture (hour/week)				
					Tutorial (hour/week)				
					Practical (hour/week)	8 hours/week			
6.	Pre-requisite (if any):		BPA 31902 (BDP I)						
7.	Course Learning Outcomes (CLO): At the end of the course, students will be able to:								
	CLO 1	Execute the research processes systematically and scientifically based on the research methodology guideline (PLO1, LOD 1, C3).							
	CLO 2	Perform data analysis for data collected through survey, interview, observation, or experiment using relevant data analysis software (PLO7, LOD 10, P4)							
	CLO 3	Report research findings through written and oral presentation (PLO2, LOD 4, A5)							
8.	Mapping of Course Learning Outcomes (CLO) to Programme Learning Outcomes (PLO), Delivery and Assessment Methods:								
	Course Learning Outcomes (CLO)	Programme Learning Outcomes (PLO)					Delivery Method	Assessment Method	KPI
		PLO1	PLO2	PLO7	PLOX	PLOX			
	CLO 1	/					Online Discussion and Supervision	Seminar Paper II, BDP II Report	50% of student able to achieve 55 marks and above for the overall marks
	CLO 2			/			Continuous Learning, Discussion & Supervision	e-log book	50% of student able to achieve 55 marks and above for the overall marks
	CLO 3		/				Online presentation and supervision	Seminar presentation	50% of student able to achieve 55 marks and above for the overall marks

	<i>Indicate the relevancy between CLO and PLO by ticking “/” at the appropriate relevant box.</i>									
9.	Transferable Skills (if applicable): (Soft skills learned in the course which can be utilized in student development)	1	Practical							
		2	Critical thinking and problem solving							
		3								
		n								
10.	Distribution of Student Learning Time (SLT):									
	Week	Course Content Outline	CLO	Teaching and Learning Activities					SLT	
				Guided Learning (F2F)				Guided Learning (NF2F), eg. e-learning		Independent Learning (NF2F)
				L	T	P	O			
	1	Briefing and explanation on the implementation of BDP II	CLO 1	2	-	-	-	2	-	4
	2-5	Statistical Application and Research Methodology class session	CLO 1 CLO 2	8	-	-	-	8	8	24
	5-12	Further discussion between students and supervisors; Preparation of BDP II under the supervision and guidance of supervisors	CLO 1 CLO 2	20	-	-	-	20	20	60
	8	CUTI PERTENGAHAN SEMESTER (29/11/2020-05/12/2020)								
	12	Submission of BDP II Seminar Paper for preparation of Seminar BDP II	CLO 1 CLO 2 CLO 3	2	-	-	-	2	2	6
	14	Presentation seminar for BDP II (Online)	CLO 1 CLO 2 CLO 3	2	-	-	-	2	2	6
	15-17	Submission of e-log Book and Final BDP II Report to supervisor; Submission of BDP II marks to coordinator	CLO 1 CLO 2 CLO 3	2	-	-	-	2	2	6
	18	Submission of ring binding thesis of BDP II to supervisor and faculty	CLO 1 CLO	2	-	-	-	2	4	8

		2 CLO 3							
Total									144
Continuous Assessment									
		CLO	Percentage (%)	F2F		NF2F		SLT	
e-log book evaluation		CLO 2	10	0		7		7	
Seminar presentation		CLO 3	10	1		0		1	
Total									8
Final Assessment									
		CLO	Percentage (%)	F2F		NF2F		SLT	
1	Seminar paper	CLO 1	15	0		5		5	
2	BDP II Report	CLO 1	65	0		3		3	
Total									8
GRAND TOTAL SLT									160
<p>where, L = Lecture, T = Tutorial, P = Practical/Laboratory, O = Others, F2F = Face to Face, NF2F = Non Face to Face.</p>									
11.	Special Requirement to deliver the course:	Statistical Package for Social Sciences (SPSS)							
12.	References (including required and further readings):	<ol style="list-style-type: none"> 1. Thesis Writing Guide Universiti Tun Hussein Onn Malaysia. (2012). 4th ed. UTHM: Centre for Graduate Studies. 2. Cooper, D. R. & Schindler, P. S. (2014). Business Research Methods. 12th ed. Boston: McGraw-Hill. 3. Creswell, J. W. (2014). Research design: Qualitative, quantitative, and mixed method approaches. 4th ed. Los Angeles, California: SAGE 4. Saunders, M., Lewis, P. & Thornhill, A. (2009). Research methods for business students, 7th ed. England: Pearson Education Limited. 							
13.	Other Additional Information:	Google Classroom, Author, Edmodo							
14.	Attendance and Regulations:	<ol style="list-style-type: none"> 1. The BDP must be completed within the time frame of TWO (2) consecutive semesters with exception of the followings: <ol style="list-style-type: none"> (i) If the student fails BDP I, he/she is required to REPEAT the course. The student may use the same topic or change to a new topic. 							

		<p>(ii) If a student has completed all the courses in the final semester but has not completed BDP II, he/she is required to extend his/her study for another semester in order to complete it.</p> <p>(iii) If a student who is suspended because his/her GPA < 1.0 and his/her CPA ≥ 2.0, he/she is allowed to continue his BDP II upon registration in the following semester.</p> <ol style="list-style-type: none"> 2. Student is COMPULSORY to have meeting/consultation with supervisor in each semester AT LEAST SEVEN (7) TIMES BEFORE presenting in the seminar. If fail to do so, student can be barred from presenting in the seminar and automatically received E GRADE. 3. The e-log book must be submitted to the Supervisor and/or Co-supervisor (if any) for review and verification at least ONCE in TWO WEEKS period. 4. The e-log book must be submitted to the Supervisor and/or Co-supervisor (if any) with the BDP I Report or BDP II final draft for the purpose of evaluation and grading. 5. If the submission with respect to the BDP E-LOG BOOK/ BDP I REPORT/ BDP II FINAL DRAFT is not accordingly adhered to, the students concerned will be considered as FAILED. On the other hand, if the submission with the respect to the BOUND BDP REPORT is not accordingly adhered to, the result will be SUSPENDED until the student fulfils all the conditions set out by the Faculty and UTHM. 6. PLAGIARISM in any form is unacceptable and will be treated seriously by the faculty. 7. Permission to write BDP report in English is subject to Faculty requirements and approval from Deputy Dean (Academic & Internationalization). 8. Student must follow and obey all the University dress rules and regulations and must discipline themselves to avoid any disciplinary action. 9. Student must obey safety regulations during the learning and teaching process.
15.	Prepared by:  Name: PM DR. HARYATI SHAFII Position: COURSE COORDINATOR Date: 27 SEPTEMBER 2020	Verified by:  Name: PM. Sr. DR. AZLINA MD YASSIN Position: Deputy Dean (Academic & Internationalisation) Date: 27 SEPTEMBER 2020