

**BDP II SUPERVISOR EVALUATION RUBRICS
FACULTY OF TECHNOLOGY MANAGEMENT AND BUSINESS**

BDP II REPORT (65%)

CRITERIA	EXCELLENT	VERY GOOD	GOOD	FAIR	POOR
	5	4	3	2	1
a. Abstract	<p>Consists of brief introduction, objective and the followings:</p> <ul style="list-style-type: none"> • Scope • Methodology • Finding • Conclusion <p>Not exceeding 250 words, presented in precise and well organized structure</p>	<p>Consists of brief introduction, objective and the followings:</p> <ul style="list-style-type: none"> • Scope • Methodology • Finding • Conclusion <p>Not exceeding 250 words, presented in precise and well organized structure</p>	<p>Consists of brief introduction, objective and THREE (3) of the followings:</p> <ul style="list-style-type: none"> • Scope • Methodology • Finding • Conclusion <p>Not exceeding 250 words and correctly stated</p>	<p>Consists of brief introduction, objective and TWO (2) of the followings:</p> <ul style="list-style-type: none"> • Scope • Methodology • Finding • Conclusion <p>Not exceeding 250 words and correctly stated</p>	<p>Consists of brief introduction, objective and any of the followings:</p> <ul style="list-style-type: none"> • Scope • Methodology • Finding • Conclusion <p>Not exceeding 250 words and correctly stated</p>
b. Introduction and research background	<p>Consist of information regarding research background and the followings:</p> <ul style="list-style-type: none"> • Research justification • Area of study • Significance of study • Flow and organisation <p>which are presented in precise and well organized structure</p>	<p>Consist of information regarding research background and the followings:</p> <ul style="list-style-type: none"> • Research justification • Area of study • Significance of study • Flow and organisation <p>which are presented in well organized structure</p>	<p>Consist of information regarding research background and TWO (2) of the followings:</p> <ul style="list-style-type: none"> • Research justification • Area of study • Significance of study • Flow and organization <p>which are correctly stated</p>	<p>Consist of information regarding research background and ANY of the followings:</p> <ul style="list-style-type: none"> • Research justification • Area of study • Significance of study • Flow and organization <p>which are fairly stated</p>	<p>Consist of information regarding research background and ANY of the followings:</p> <ul style="list-style-type: none"> • Research justification • Area of study • Significance of study • Flow and organization <p>which are poorly stated</p>
c. Problem statement	<p>Consists of further information regarding problem statement and clarification of the followings:</p> <ul style="list-style-type: none"> • Research justification • Related issues • Justification of issues • Flows of ideas and research <p>which are presented in precise and well organized structure</p>	<p>Consists of further information regarding problem statement and clarification of the followings:</p> <ul style="list-style-type: none"> • Research justification • Related issues • Justification of issues • Flows of ideas and research <p>which are presented in well organized structure</p>	<p>Consists of further information regarding problem statement and clarification THREE (3) of the followings:</p> <ul style="list-style-type: none"> • Research justification • Related issues • Justification of issues • Flows of ideas and research <p>which are presented and correctly stated</p>	<p>Consists of further information regarding problem statement and clarification TWO (2) of the followings:</p> <ul style="list-style-type: none"> • Research justification • Related issues • Justification of issues • Flows of ideas and research <p>which are presented and correctly stated</p>	<p>Consists of further information regarding problem statement and clarification ANY of the followings:</p> <ul style="list-style-type: none"> • Research justification • Related issues • Justification of issues • Flows of ideas and research <p>which are presented and correctly stated</p>
d. Research questions and objectives	<p>Research questions and objectives consist of the followings:</p> <ul style="list-style-type: none"> • Well defined purpose • Measurable • Researchable 	<p>Research questions and objectives consist of the followings:</p> <ul style="list-style-type: none"> • Well defined purpose • Measurable • Researchable 	<p>Research questions and objectives consist THREE (3) of the followings:</p> <ul style="list-style-type: none"> • Well defined purpose • Measurable • Researchable 	<p>Research questions and objectives consist TWO (2) of the followings:</p> <ul style="list-style-type: none"> • Well defined purpose • Measurable • Researchable 	<p>Research questions and objectives consist ANY of the followings:</p> <ul style="list-style-type: none"> • Well defined purpose • Measurable • Researchable

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	<ul style="list-style-type: none"> Research ideas <p>which are presented in precise and well organized structure</p>	<ul style="list-style-type: none"> Research ideas <p>which are presented in well organized structure</p>	<ul style="list-style-type: none"> Research ideas <p>which are presented and correctly stated</p>	<ul style="list-style-type: none"> Research ideas <p>which are presented and correctly stated</p>	<ul style="list-style-type: none"> Research ideas <p>which are presented and correctly stated</p>
e. Literature review	<p>Consists of relevant information regarding previous work, fundamental knowledge, and the preliminary theories which:</p> <ul style="list-style-type: none"> Refereed from more than 10 journals References are quoted correctly Identified work contribution Flow and organisation <p>which are presented in precise and well organized structure</p>	<p>Consists of relevant information regarding previous work, fundamental knowledge, and the preliminary theories which:</p> <ul style="list-style-type: none"> Refereed between 8 to 10 journals References are quoted correctly Identified work contribution Flow and organisation <p>which are presented in precise and well organized structure</p>	<p>Consists of relevant information regarding previous work, fundamental knowledge, and the preliminary theories which:</p> <ul style="list-style-type: none"> Refereed between 5 to 7 journals References are quoted correctly Identified work contribution Flow and organisation <p>which are presented in precise and well organized structure</p>	<p>Consists of relevant information regarding previous work fundamental, knowledge and the preliminary theories which:</p> <ul style="list-style-type: none"> Refereed between 3 to 4 journals References are quoted correctly Identified work contribution Flow and organisation <p>which are presented in precise and well organized structure</p>	<p>Consists of relevant information regarding previous work, fundamental knowledge, and the preliminary theories which:</p> <ul style="list-style-type: none"> Refereed less than 3 journals References are quoted correctly Identified work contribution Flow and organisation <p>which are presented in precise and well organized structure</p>
f. Methodology	<p>Consists of detailed information regarding the followings:</p> <ul style="list-style-type: none"> Applied theories Analytical study Correct methods/ tools/ instruments Clear justification Flow and organisation <p>which are presented in precise and well organized structure</p>	<p>Consists of detailed information regarding the followings:</p> <ul style="list-style-type: none"> Applied theories Analytical study Correct methods/ tools/ instruments Clear justification Flow and organisation <p>which are presented in well organized structure</p>	<p>Consists of detailed information regarding THREE (3) of the followings:</p> <ul style="list-style-type: none"> Applied theories Analytical study Correct methods/ tools/ instruments Clear justification Flow and organization <p>which are correctly stated</p>	<p>Consists of detailed information regarding TWO (2) of the followings:</p> <ul style="list-style-type: none"> Applied theories applied Analytical study Correct methods/ tools/ instruments Clear justification Flow and organization <p>which are fairly stated</p>	<p>Consists of detailed information regarding ANY of the followings:</p> <ul style="list-style-type: none"> Applied theories Analytical study Correct methods/ tools/ instruments Clear justification Flow and organization <p>which are poorly stated</p>
g. Data analysis and results	<p>In accordance with the followings:</p> <ul style="list-style-type: none"> Appropriate use of techniques Results are accurately reported Flow and organisation <p>which are discussed and presented in precise and well organized structure</p>	<p>In accordance with the followings:</p> <ul style="list-style-type: none"> Appropriate use of techniques Results are accurately reported Flow and organisation <p>which are discussed and presented in well organized structure</p>	<p>In accordance with the followings:</p> <ul style="list-style-type: none"> Appropriate use of techniques Results are well reported Flow and organisation <p>which are discussed and presented in well organized structure</p>	<p>In accordance with the followings:</p> <ul style="list-style-type: none"> Appropriate use of techniques Results are fairly reported Flow and organisation <p>which are fairly discussed and presented</p>	<p>In accordance with the followings:</p> <ul style="list-style-type: none"> Appropriate use of techniques Results are poorly reported Flow and organisation <p>which are poorly discussed and presented</p>

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h. Discussion, conclusion and recommendation	<p>In accordance with the followings:</p> <ul style="list-style-type: none"> • Appropriate theory • Comparison with previous works • Analytical manners and clarity • Answer research questions • Achieve research objectives • Findings with significant contribution <p>which are discussed and presented in precise and well organized structure</p>	<p>In accordance with the followings:</p> <ul style="list-style-type: none"> • Appropriate theory • Comparison with previous works • Analytical manners and clarity • Answer research questions • Achieve research objectives • Findings with significant contribution <p>which are discussed and presented in well organized structure</p>	<p>In accordance with the followings:</p> <ul style="list-style-type: none"> • Appropriate theory • Comparison with previous works • Analytical manners and clarity • Answer research questions • Achieve research objectives • Findings with significant contribution <p>which are discussed and presented in well organized structure</p>	<p>Fairly discussed and presented with the followings:</p> <ul style="list-style-type: none"> • Appropriate theory • Comparison with previous works • Analytical manners and clarity • Answer research questions • Achieve research objectives • Findings with significant contribution 	<p>Poorly discussed and presented with the followings:</p> <ul style="list-style-type: none"> • Inappropriate theory • Incompatible comparison with previous works • Poor analytical manners and clarity • Answer research questions • Achieve research objectives • Findings with reasonably significant contribution
i. References	<ul style="list-style-type: none"> • 100 % according to UTHM Thesis format • Well presented and organized 	<ul style="list-style-type: none"> • 100 % according to UTHM Thesis format 	<ul style="list-style-type: none"> • 80 % according to UTHM Thesis format 	<ul style="list-style-type: none"> • 50 % according to UTHM Thesis format 	<ul style="list-style-type: none"> • Not according to UTHM Thesis format
j. Writing	<p>Able to construct excellent written report and with the followings:</p> <ul style="list-style-type: none"> • Originality • Coherent • Syntax 	<p>Able to construct correct grammar and provide meaningful content in the report with the followings:</p> <ul style="list-style-type: none"> • Originality • Coherent 	<p>Able to construct correct grammar but lack of meaningful content in the report</p>	<p>Unable to construct correct grammar and lack of meaningful content in the report</p>	<p>Unable to construct correct grammar in the report</p>

EVALUATION OF LOG BOOK (10%)

CRITERIA	EXCELLENT	VERY GOOD	GOOD	FAIR	POOR
	5	4	3	2	1
a. BDP Gantt Chartl	<ul style="list-style-type: none"> • Able to plan the work programme comprehensively • Implement the planned work programme systematically and effectively 	<ul style="list-style-type: none"> • Able to plan the work programme appropriately • Implement the planned work programme systematically and effectively 	<ul style="list-style-type: none"> • Able to plan the work programme moderately • Implement the planned work programme systematically but fairly effective 	<ul style="list-style-type: none"> • Able to plan the work programme fairly • Implement the planned work programme less effective 	<ul style="list-style-type: none"> • Able to plan the work programme poorly • Implement the planned work programme less systematic and ineffective
b. Meetings and discussions with supervisor	<ul style="list-style-type: none"> • Fulfill the minimum requirement of SEVEN (7) meetings • Able to perform the followings : <ul style="list-style-type: none"> - Convey excellent ideas clearly and confidently -Discuss and conclude with solutions -Initiate next course of action clearly 	<ul style="list-style-type: none"> • Fulfill the minimum requirement of SEVEN (7) meetings • Able to perform any TWO (2) of the followings : <ul style="list-style-type: none"> - Convey excellent ideas clearly and confidently - Discuss and conclude with solutions - Initiate next course of action clearly 	<ul style="list-style-type: none"> • Fulfill the minimum requirement of SEVEN (7) meetings • Able to perform any of the followings : <ul style="list-style-type: none"> - Convey excellent ideas clearly and confidently -Discuss and conclude with solutions -Initiate next course of action clearly 	<ul style="list-style-type: none"> • Fulfill the minimum requirement of SEVEN (7) meetings • Able to convey ideas moderately • Able to discuss fairly 	<ul style="list-style-type: none"> • Fulfill the minimum requirement of SEVEN (7) meetings • unable to perform the followings : <ul style="list-style-type: none"> - Convey excellent ideas clearly and confidently - Discuss and conclude with solutions -Initiate next course of action clearly
c. Weekly activities	<ul style="list-style-type: none"> • Issues discussed and action to be taken are : <ul style="list-style-type: none"> - Properly recorded -Consistent -Neat and tidy 	<ul style="list-style-type: none"> • Issues discussed and action to be taken are : <ul style="list-style-type: none"> -Properly recorded -Fairly consistent -Neat and tidy 	<ul style="list-style-type: none"> • Issues discussed and action to be taken are : <ul style="list-style-type: none"> -Recorded -Less consistent -Neat and tidy 	<ul style="list-style-type: none"> • Issues discussed and action to be taken are : <ul style="list-style-type: none"> -Inadequately recorded -Inconsistent 	<ul style="list-style-type: none"> • Issues discussed and action to be taken are : <ul style="list-style-type: none"> -Poorly recorded -Inconsistent